



We also:

- ◆ Produce a newsletter each term
- ◆ Have information leaflets available on our website
- ◆ Ensure the views of children, young people and parent/carers are represented when influencing SEND policy and practice

Contact us:

Norfolk SEND Partnership

Information Advice and Support Service

148 Woodside Road

Norwich NR7 9QL

Office Hours 9am-5pm Mon-Fri

Tel: 01603 704070

sendpartnership.iass@norfolk.gov.uk

www.norfolksendpartnershipiass.org.uk



Disclaimer: This is a guide and should not be treated as legal advice. Although SEND Partnership makes all reasonable efforts to ensure that the information contained in this booklet is accurate and up to date at the time of publication we cannot accept responsibility suffered as a consequence of any reliance placed upon it.

If you need this leaflet in another format or language please contact us and we will do our best to help.



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Norfolk SEND Partnership is an impartial and confidential service funded by



Independent Partnership Supporter (IPS) at meetings



Our volunteer Independent Partnership Supporters (IPSs) encourage parents/carers and young people to be fully involved as partners in education. They can work alongside you to get the best possible outcomes: explaining, supporting and enabling.

If you wish to speak to one of the staff who support our volunteers, please contact us at the SEND Partnership office on:

01603 704070

or visit our website:



www.norfolksendpartnershiass.org.uk



An IPS can help you to:

- ◆ Fill out forms
- ◆ Prepare paperwork
- ◆ Access relevant information
- ◆ Explain procedures

And will:

- ◆ Give emotional and practical support at meetings and hearings
- ◆ Enable parents and young people to fully participate, which may include speaking on their behalf with their agreement
- ◆ Make notes on behalf of the parent/young person

An IPS will not:

- ◆ Give their personal opinion
- ◆ Act as a representative

